

## **INTERAC E-TRANSFER FORM**

Thank you for supporting Emily Carr University of Art + Design. Below are the instructions for making an EFT transfer.

- 1. Log into your online or mobile banking app
- 2. Select "INTERAC e-Transfer"
- 3. Select the account
- 4. Add our email as a payee <a href="mailto:advancement@ecuad.ca">advancement@ecuad.ca</a>
- 5. Enter the donation amount
- 6. Message/Comment Box must include:
  - a. The name of the fund you wish to support
  - b. Donor's contact information (legal name, complete mailing address, email or phone) for income tax purposes. Note: complete name and address is required in order for us to issue a tax deductible receipt.
- 7. Submit

Questions? Please contact the Advancement Office at advancement@ ecuad.ca or 604 630 4562.